

ALLINGTON PRIMARY SCHOOL RISK ASSESSMENT: COMPLETED BY: CAROLYN HOWSON ASSESSMENT DATE: 1.9.2021 REVIEW DATE: 22.10.2021					
Column 4 KEY:	HIGH High risk of serious injury possibly life threatening or permanent. Do not progress until controls implemented	MEDIUM Medium risk of moderate injury. Maximum effort must be made to reduce risk further to enable LOW / GREEN ranking	LOW Nominal risk of slight injury. Continue to monitor		
1. HAZARDS / WHO COULD BE HARMED / HOW	2. EXISTING CONTROL MEASURES	3. PROPOSED ADDITIONAL ACTIONS	4. RISK LEVEL	5. ACTION OWNER	

Summary – Autumn term cv19 risk assessment

What's changed?

The government has removed many restrictions including the use of face coverings, the need to socially distance, the limitations of numbers. The specific changes since the last 2 July guidance include:

- No need to isolate if a close contact for those under age of 18, or if over 18 and had 2 vaccinations
- No need for 'bubbles', this means assemblies can resume, and no longer need to avoid mixing at lunch time, they also stress the point that any decision to reintroduce 'bubbles' would not be taken lightly and would need to take account for potential impact of delivery of education – basically you would need to follow the instruction of public health
- Close contact will now only be identified via NHS test and trace and you will not be expected to undertake contact tracing. NHS will work with the individual and/or parent and follow up with any specific individual named, they may contact the school for more information
- Individual no longer need to isolate as a close contact if they have been fully vaccinated, under 18, or they are not able to get vaccinated for medical reasons – but they will be contacted by NHS test and trace and advised they are a close contact and to take the PCR test
- Schools will need to be ready to 'step up' and 'step down' on infection control measures, following advice from public health
- Face coverings are no longer advised for pupils, staff and visitors – anywhere in the school. The government have removed the legal requirements of wearing face coverings, but still advise the use in enclosed, crowded spaces with people you wouldn't normally meet such as public transport

Transmission of virus through close contact with direct transmission (coughing and sneezing)	<p>Anyone who is unwell with CV-19 symptoms will be asked not to come into school if they need to self-isolate under current government guidance. Regular reminders will be given about this.</p> <ul style="list-style-type: none"> • The symptoms are: <ul style="list-style-type: none"> • A temperature of 38 degrees or more • A new continuous cough • Loss of senses of smell and taste <p><i>Any one of these symptoms should be considered.</i></p> <p>If pupils or staff have travelled abroad, they will be asked to follow quarantine guidance as detailed under the current government guidance.</p> <p>Anyone self-isolating with symptoms will be advised to do so in line with current government guidance, and to access testing and engage with the NHS Test and Trace process.</p>	<ul style="list-style-type: none"> • Site team to check toilets are adequately stocked. • Ensure adequate stock of tissues and bins on site. • Gloves/PPE provided for staff administering First aid or caring for a staff member / pupil who becomes unwell on site with CV-19 symptoms. • Keep windows and doors open where safe to do so. <p>Rapid testing programme</p> <ul style="list-style-type: none"> • Staff will be offered 2 lateral flow tests per week, for use at home 		All stakeholders including parents, staff and children
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	<ul style="list-style-type: none"> Hands washed regularly: <ul style="list-style-type: none"> when they arrive at the school when they return from breaks when they change rooms before and after eating Staff and children follow the Catch it, Bin it and Kill it routine of good respiratory hygiene. Gloves worn when contact with a child for first aid is necessary When temperature checking is needed, staff should wear gloves and mask. When supervising a child in isolation, staff member should wear gloves, mask and apron All rooms will be well-ventilated with windows/ doors left open where possible- this will NOT include fire doors. During lesson time, the opening will be small, however doors and windows will be open wide during break times to allow for a full free flow of air in the rooms <p>Rapid testing programme:</p> <p>All staff and pupils will continue to follow the measures set out in this risk assessment, even if we're participating in rapid testing.</p> <p>Pupils and staff will share all test results with NHS Test and Trace to facilitate the Test and Trace process</p> <p>Rapid testing programme:</p> <p>In all cases:</p> <p>We will provide staff with a privacy notice so they can consent to testing.</p> <p>Staff will be offered 2 lateral flow tests per week, for use at home-</p>	<p>3 to 5 days apart</p> <ul style="list-style-type: none"> If a staff member receives a positive lateral flow test result at home, they must self-isolate and will also need to take a 'standard' coronavirus (PCR) test to confirm their result Staff must report their home test results to NHS Test and Trace who will take the lead in contact tracing. <p>Dealing with a coronavirus:</p> <p>All schools need to work with the local health protection team to decide if additional action is needed if there are 2 or more confirmed cases within 10 days</p>		
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	<p>this will be reviewed at the end of September 2021.</p> <p>We will ask them to carefully read the government's guidance on self-administering tests, alongside the instructions in their test kit, to make sure they know how to safely do this.</p> <p>We won't need to see evidence of a negative test result in order to allow staff to attend school.</p> <p>If the lateral flow test is positive, we will follow the same steps (laid out above) as if that pupil/staff member were displaying symptoms. They will need to take a 'standard' coronavirus (PCR) test to confirm their result if the lateral flow test was done at home</p> <p>If the lateral flow test is negative, the pupil/ staff member can continue to attend school</p> <p>Any staff members receiving a positive lateral flow test result will be told:</p> <ul style="list-style-type: none"> To remain at home, take a standard coronavirus (PCR) test and let us know the result, as well as notifying NHS Test and Trace via the test reporting website or by calling 119- they should support the test and trace process to notify close contacts <p>As soon as we hear that a staff member has tested positive with a lateral flow test, we will follow the same cleaning measures (laid out above) as if that staff member had been symptomatic while in school.</p> <p>All staff and pupils will continue to follow the measures set out in this risk assessment, even if we're participating in rapid testing.</p> <p>-----</p> <p>If the school becomes aware that a pupil or a staff member has tested positive for coronavirus either with a lateral flow test or PCR test and needs advice on next steps, the school will contact the DfE</p>			

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	<p>helpline on 0800 046 8687 and select option 1.</p> <p>If there are 2 or more confirmed cases within 10 days, or an overall rise in sickness absence where coronavirus is suspected, the school will work with the local health protection team to decide if additional action is needed. Any advice given by the team will be followed</p>			
Transmission of virus through indirect transmission (touch and surface contact)	<ul style="list-style-type: none"> • Children encouraged to wash their hands repeatedly during the school day • Drop off in the morning will be a continuous flow of parents- all parents will be asked not to gather at entrance gates or doors, • Anti bac gel at key points in the school for staff and children to use throughout the day – E.G by entry doors to Key Stage blocks and staff toilets. This will be administered by adults to the children. 	<ul style="list-style-type: none"> • All surfaces cleaned by the site team at the end of the day. • At lunch break and morning break staff will clean where there are hot spots of contact using antibacterial spray and disposable cloths. (tables, main entrances, toilet doors and handles, light switches etc...) 		
Spreading infection due to touch, sneezes and coughs	<ul style="list-style-type: none"> • Hand washing facilities will be provided • Water fountains are not available for use- children will be encouraged to bring water bottles from home. If these need filling up, water will be used from designated drinking water outlets in school. <p>Everyone in school will:</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use alcohol-based hand sanitiser to cover all parts of their hands • Clean their hands on arrival, after breaks, if they change rooms, before and after eating, and after sneezing or coughing • Be encouraged not to touch their mouth, eyes and nose • Use a tissue or elbow to cough or sneeze, and use bins for tissue waste 			

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	<ul style="list-style-type: none"> Lidded bins will be provided in classrooms and other key locations to dispose of tissues and any other waste. Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out. Everyone has access to 70% alcohol hand gel or sinks for handwashing. 			
Spreading infection through contact with coronavirus on surfaces	<ul style="list-style-type: none"> Pupils and parents/carers will be asked to limit the amount of equipment they bring into school each day to essentials like bags, lunch boxes, hats, coats, books, stationery and mobile phones. Areas of the school that are used by children will have a thorough clean each day by cleaners and throughout day by staff in rooms using antibacterial spray and single use cloths Frequent touch points cleaned throughout day with wipes, antibacterial spray or Milton solution and by cleaners each morning and evening – Eg : taps, light switches, door handles, toilet flushes etc Agree cleaning requirements with caretaking staff and cleaning contractors CLEANERS - clean following: - When entering and leaving a new room always wash hands - Only clean designated area. - Wipe all handles. - Wipe door surfaces and any touchable place. - Wipe light switches. - Tables. - Chairs. - All surfaces. - Hoover. - Mop. - Toilets – sink, tap, seat, flusher, floor, mirror, doors, hand dryers, soap. <p>Cleaning following a suspected case of Coronavirus: If a person with coronavirus symptoms comes into school, a deep clean will take place in the areas that the person has been in,</p>	<ul style="list-style-type: none"> Cleaning supplies will be topped up regularly and monitored to make sure they're not close to running out Ensure list of action steps for staff is available in the pod for all staff dealing with a suspected case of CV-19 		

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	<p>following decontamination guidance</p> <p>Cleaning an area with normal household disinfectant after a suspected case of COVID -19, will reduce the risk of passing the infection on to other people. Cleaners should wear disposable or washing-up gloves and aprons for cleaning. Once cleaning is finished, these should be double-bagged, then stored securely in the yellow clinical waste bin in the pod.</p> <p>Cleaning should be administered using a disposable cloth. Hard surfaces should be cleaned first with warm soapy water. Surfaces should then be cleaned with normal disinfectant products you normally use. Pay particular attention to frequently touched areas and surfaces, such as bathrooms, grab rails in corridors and stairwells and door handles. If an area is believed to be at risk of more heavy contamination from a person with COVID -19 (such as an isolation room, the teaching room where the child was learning, circulations spaces, etc), cleaners should use a higher level of cleaning PPE, to include a fluid-resistant face mask (type IIR), disposable apron and gloves and eye protection, such as goggles or a visor. Once cleaning is finished, the PPE should be double -bagged, and disposed of in the clinical waste bin in the pod. Cleaning staff should wash their hands after they have disposed of their used PPE.</p>			
Staff or pupils become symptomatic whilst in school	<ul style="list-style-type: none"> • Temperatures taken using digital thermometer –this is kept in the isolation room at all times. • Home is telephoned immediately and parents must collect • If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate 	<ul style="list-style-type: none"> • All staff to have copy of the PHE flow chart for managing symptomatic individuals- all staff to follow steps detailed on the flow chart • Nominated use of Medical Pod area for CV-19 symptomatic pupils or staff. Nominated toilet to be used for symptomatic person would be the disabled toilet by the office- both to be cleaned and disinfected using standard cleaning 		

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	<p>them, move them to an area which is at least 2 metres away from other people.</p> <ul style="list-style-type: none"> If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. PPE must be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs). More information on PPE use can be found in safe working in education guidance <p>Reference to PPE means: fluid-resistant surgical face masks (also known as Type IIR) disposable gloves disposable plastic aprons eye protection (for example a face visor or goggles)</p> <p>The PPE that should be used in the following situations when caring for someone with symptoms of coronavirus (COVID-19) is: a face mask should be worn if a distance of 2 metres cannot be maintained if contact is necessary, then gloves, an apron and a face mask should be worn eye protection if a risk assessment determines that there is a risk of fluids entering the eye, for example, from coughing, spitting or vomiting</p> <ul style="list-style-type: none"> Gloves, aprons and masks used for staff supporting disabled / unconscious staff or pupils. 	<p>products before being used by anyone else.</p> <ul style="list-style-type: none"> Call 999 if symptoms are such that life appears at risk. <p>From .gov guidance:</p> <ul style="list-style-type: none"> Engage with NHS test and trace. Manage confirmed cases of COVID 19 amongst the school community. 		
Pupil or staff have been in contact with	<ul style="list-style-type: none"> Any members of staff who have helped someone with symptoms and any pupils who have been in close contact with 	<ul style="list-style-type: none"> Parents to request test from 119 		

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a symptomatic individual	<p>them do not need to go home to self-isolate unless they are develop symptoms themselves (in which case, they should arrange a test) or if the symptomatic person subsequently tests positive (see below) or they have been requested to do so by NHS Test and Trace.</p> <ul style="list-style-type: none"> Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance. Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in at least the last 10 days, and ensuring anyone developing those symptoms during the school day is sent home immediately. If anyone in the school becomes unwell with a new and persistent cough or a high temperature (38 degrees+), or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they should self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19). If they have tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10 day isolation period from the day they develop symptoms. Other members of their household (including any siblings) 			
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	<p>should seek advice from Test and Trace regarding isolation as close contacts</p> <ul style="list-style-type: none"> • Temperature taken of symptomatic person – if above 38 degrees inform HT or SLT member. • Follow good hand and respiratory hygiene at all times. • Clean the immediate affected area and record on a cleaning log for that area. 			
Contact with a diagnosed case of CV-19	<p>NHS Test and Trace are responsible for notifying close contacts- this duty no longer rests with the school. Schools should contact the local health protection team for support when needed. The health protection team will work with schools in this situation to guide them through the actions they need to take.</p>	<ul style="list-style-type: none"> • School will support NHS Test and Trace when required to help identify close contacts <p>From 16th August 2021</p> <ul style="list-style-type: none"> • From 16 August 2021, children under the age of 18 years old will no longer be required to self-isolate if they are contacted by NHS Test and Trace as a close contact of a positive COVID-19 case. • Instead, children will be contacted by NHS Test and Trace, informed they have been in close contact with a positive case and advised to take a PCR test. • We would encourage all individuals to take a PCR test if advised to do so. <p>Over 18 years of age</p> <ul style="list-style-type: none"> • 18-year-olds will be treated in the same way as children until 4 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. At which point, they will be subject to the same rules as adults and so if they choose not to get vaccinated, they will need to self-isolate if identified as a close contact. • Continue to have a role in working with health protection teams in the case of a local outbreak. If there is an outbreak in a setting or if central government offers the area an enhanced 		

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		<p>response package, a director of public health might advise a setting to temporarily reintroduce some control measures.</p> <p>Staff / Pupils</p> <ul style="list-style-type: none"> • with a positive lateral flow test result should self-isolate in line with the stay at home guidance and get a PCR test to check if they have COVID-19 and continue to self-isolate • If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self test and the pupils/staff can return to school as long as the individual doesn't have COVID-19 symptoms • If an individual is not experiencing symptoms but has tested positive for COVID-19 they must self-isolate for at least 10 days, starting from the day the test was taken. <p>All members of the school community should follow PHE advice on when to isolate and what to do.</p> <ul style="list-style-type: none"> • All members of the community will be told not to come in should they have symptoms. Household should follow Stay at Home guidance for households with possible Covid infection. <p>• SPECIFIC ACTION FOR PARENTS/ PUPILS/ STAFF</p> <ul style="list-style-type: none"> -Positive LFD Test need to isolate and get a PCR test within 2 days. -T+T will contact family to let them know that the individual must isolate and they must contact school. -T+T will identify close contacts. - Children with symptoms will not be permitted to come into school. -If PCR test taken within 2 days is negative – pupil no longer needs to isolate. <p>CLOSE CONTACTS</p>		
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		<p>-Pupils do not need to isolate if they are a close contact – so no more bubble closures. -Close contacts expected to take a PCR test. -Pupils will not need to self-isolate while waiting for results of PCR test as long as they are asymptomatic. -Pupils with symptoms or who record a positive test will need to self-isolate for 10 days.</p> <p>When you do not need to self- isolate</p> <ul style="list-style-type: none"> • If someone you live with has symptoms of COVID-19, or has tested positive for COVID-19, you will not need to self-isolate if any of the following apply: A. you're fully vaccinated – this means 14 days have passed since your final dose of a COVID-19 vaccine given by the NHS B. you're under 18 years, 6 months old C. you're taking part or have taken part in a COVID-19 vaccine trial D. you're not able to get vaccinated for medical reasons <p>Even if you do not have symptoms, you should still:</p> <ul style="list-style-type: none"> • get a PCR test on GOV.UK to check if you have COVID-19 • follow advice on how to avoid catching and spreading COVID-19 • consider limiting contact with people who are at higher risk from COVID-19 <p>Confirmatory PCR tests</p> <p>Staff and pupils with a positive LFD test should self-isolate in line with the stay-at-home-guidance and should get a free PCR test. Corona virus test</p>		
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		<ul style="list-style-type: none"> Whilst awaiting PCR test, you must continue to self-isolate If the PCR test is taken within 2 days of the positive lateral flow test, and is negative, it overrides the self-test LFD test and the pupil can return to school as long as the individual doesn't have any cv19 symptoms Additional info on PCR test kits, home tests for schools 		
Danger to vulnerable staff and pupils with an underlying health condition.	<ul style="list-style-type: none"> We will follow the government guidance for clinically vulnerable and pregnant employees. Pregnant staff The school will carry out risk assessments for staff who are pregnant, and remove or manage identified risks where possible. Pregnant staff will not be required to continue working if this is not supported by the risk assessment, and will be offered alternative arrangements (which may include remote teaching, working from home or suspension on normal pay). Staff who are 28 weeks pregnant or beyond will be offered further flexibility to work from home in a different capacity where possible. Clinically Extremely vulnerable children and young people All CEV children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their GP or clinician not to attend. Clinically Extremely vulnerable staff Clinically extremely vulnerable (CEV) people are no longer 	<ul style="list-style-type: none"> Clinically vulnerable pupils and staff – can come into school and must follow the protective measures you have in place Staff who may be otherwise at increased risk of coronavirus – those at particularly high risk because of a range of underlying health conditions should now have been included in the clinically extremely vulnerable category and will be receiving a letter to confirm this. Those in receipt of a letter must present the letter to the school so that a further risk assessment can be undertaken and alternative work arrangements be considered 		

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	advised to shield but may wish to take extra precautions to protect themselves, and to follow the practical steps set out in the CEV guidance to minimise their risk of exposure to the virus.			
Pupil and staff well being significantly harmed by impact of CV-19.	<ul style="list-style-type: none"> Well-being should be at the centre of all activity planning for the first days back at school and then reviewed in the following weeks- a local or national lockdown will cause many prior anxieties to return. Wellbeing will continue to be a focus for children in class- mindfulness activities are planned into the weekly curriculum, check-ins and referrals to the IM and FLO where necessary Wellbeing initiatives will be implemented for staff throughout the year Staff support line shared to all staff. 	<ul style="list-style-type: none"> Inclusion Manager/ FLO to check in with vulnerable pupils who are not in attendance on a weekly basis Support accessed for pupils/ parents who show signs of distress/ vulnerability following national lockdown Social stories written for children to explain what school will be like when they return in any subsequent closures- these will be shared with families on GC 		
School closure due to local lockdown-	<p>Government guidance requires partial closure of all schools for T3. Priority will be given to vulnerable and key worker children.</p> <p>Tier 4</p> <p>All nurseries, childminders, mainstream schools, colleges and other educational establishments allow full-time attendance on site only to our priority groups: vulnerable children and the children of critical workers. All other pupils should not attend on site. Remote education to be provided for all other pupils.</p> <p>Keep all staff informed of all decisions in good time to alleviate any concerns where possible.</p> <ul style="list-style-type: none"> Identify asap how many children will be coming in to school. Ensure government guidance is followed and adhered to. 	<ul style="list-style-type: none"> The outbreak management plan will be implemented. Plans for remote learning on school websites Plan for the provision of feedback to remote learners Schools follow 'snow plan' to cover staff absence Where insufficient ratios exist, children will not be able to attend school- this will be communicated to stakeholders promptly 		

ALLINGTON PRIMARY SCHOOL RISK ASSESSMENT: COMPLETED BY: CAROLYN HOWSON ASSESSMENT DATE: 1.9.2021 REVIEW DATE: 22.10.2021				
Column 4 KEY:	HIGH High risk of serious injury possibly life threatening or permanent. Do not progress until controls implemented	MEDIUM Medium risk of moderate injury. Maximum effort must be made to reduce risk further to enable LOW / GREEN ranking	LOW Nominal risk of slight injury. Continue to monitor	
1. HAZARDS / WHO COULD BE HARMED / HOW	2. EXISTING CONTROL MEASURES	3. PROPOSED ADDITIONAL ACTIONS		4. RISK LEVEL
5. ACTION OWNER				

LIKELIHOOD	LIKELY (3)	MEDIUM RISK (3)	HIGH RISK (6)	EXTREME RISK (9)
	UNLIKELY (2)	LOW RISK (2)	MEDIUM RISK (4)	HIGH RISK (6)
	HIGHLY UNLIKELY (1)	TRIVIAL RISK (1)	LOW RISK (2)	MEDIUM RISK (3)
		SLIGHTLY HARMFUL (1)	HARMFUL (2)	EXTREMELY HARMFUL (3)
SEVERITY				

Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household bleach after they have left to reduce the risk of passing the infection on to other people. See the [COVID-19: cleaning of non-healthcare settings guidance](#).